

FEDERAL COURT ONLINE EFILING INSTRUCTIONS

<https://www.fct-cf.gc.ca/en/pages/online-access/e-filing>

Click: Start the “Federal Court Electronic Filing System”

Click: [] I have read and agree to the Terms

Click: Initiate New Proceeding

Step 1

Click: English

Proceeding Type: **Click:** Federal Court

Proceeding Subject: **Click:** Against the Crown

Proceeding Nature: **Click:** Others - Crown (v. Queen) [Actions]

Action Type will pop up for Simplified or Ordinary Action

Click: Ordinary

Ignore Internal Office File Number and Decision Maker

Click: Continue

Step 2

Role: **Click:** Plaintiff

Type: **Click:** Individual

First Name: Type yours

Last Name: Type yours

Click: "Add Party" button

Role: **Click:** Defendant

Type: **Click:** Other

Full Name: Her Majesty The Queen

Click: Continue

Step 3

Click: Add Document

Type: **Click:** Statement of Claim (Section 48)

Document Language: **Click:** English

Document File Name: **Click:** Choose File

Click: on your c19sc???.pdf Statement of Claim PDF file.

Filing Party: **Click:** your name

Handling Instructions: **Type:** I would like a certified copy.

Click: Continue

Step 4

Put in the Filing Party Contact Information (red stars)

Click: a Registry Office nearest you.

Calgary, Charlottetown, Edmonton, Fredericton, Halifax, Hamilton,
Iqaluit, Montreal, Quebec, Regina, Saskatoon, St. John's, Toronto,
Vancouver, White Horse, Winnipeg, Yellowknife.

Don't click: "Urgent" for the Statement of Claim.

Click: Continue

Step 5

Click: Submit if you are satisfied.

You will get a confirmation number.

Registry then calls for the \$2 fee by credit card.

You get a File number format T-xxx-21.

Ask for Certified Copy by mail.

The Federal Court Registry serves the Statement of Claim on the Crown.

You do nothing else. If your Statement of Claim is part of a group, you will

be consolidated with other plaintiffs and a Lead Plaintiff will be appointed to argue for the group. You need do nothing about it. Wait and see..

The Registry are having trouble with uploading to the site and offer

Notice of Technical Issues with E-Filing Portal (January 7, 2021):

the Courts Administration Service continues work on technical issues arising since the E - Filing Portal was upgraded. If unable to file via the E - Filing Portal, parties can file documents by e-mail * by writing to the local Registry office:

- Vancouver and Yukon: VAN_reception@fct-cf.ca
- Calgary: CAL_reception@fct-cf.ca
- Edmonton and Northwest Territories: EDM_reception@fct-cf.ca
- Winnipeg, Regina and Saskatoon: WPG_reception@fct-cf.ca
- Toronto: TOR_reception@fct-cf.ca
- Ottawa: fc_reception_cf@cas-satj.gc.ca

- Montreal and Nunavut: MTL_reception@fct-cf.ca
- Quebec: QUE_reception@fct-cf.ca
- Halifax: HFX_reception@fct-cf.ca
- Charlottetown: CHA_reception@fct-cf.ca
- Fredericton: FRE_reception@fct-cf.ca

I ran into that glitch and so I appended my Statement of Claim and sent them an email:

John Turmel <johnturmel@yahoo.com>

To: TOR_reception@fct-cf.ca

Tue., Jan. 19 at 3:08 a.m.

I tried several times to file online.

I had trouble at Step 3: Browse button mess

overlapping Language Button

Then could not get out of Step 4.

Here are my inputs:

Step 1: Court Case

English

Federal Court

Against the Crown

Others - Crown (v. Queen)[Actions]

Ordinary

Step 2: Add Parties

Plaintiff

Individual

John

Turmel

Defendant

Other

Her Majesty The Queen

Step 3: Add Document

Statement of Claim (Section 48)

English

c19scjct.pdf
Filing Party John Turmel

Step 4: Filing Information
John
Turmel
50 Brant Ave. (side)
Brantford
Ontario
N3T3G7
519-753-5122
johnturmel@yahoo.com
johnturmel@gmail.com
English

Registry: Toronto
No filing urgency

Same as but separate file to T-130-21
I'd like a certified copy mailed to me.

John C. Turmel

Jct: It worked fine. I got a call in the morning asking for the credit
Card number to pay my \$2 filing fee and I got my T-130-21 File number.
Now I can make motions. I'll get my certified copy with a nice Gold Star
in the mail.